

# NOTICE OF AVAILABILITY: N-2206

For Commercial Dealer Stalls in DuSable Harbor

Westrec SMI  
12/1/2022

# Notice of Availability

## for Commercial Dealer Stalls in DuSable Harbor

Issued December 2022

Offered by:

Westrec SMI, Manager of the Chicago Park District Harbors

1521 S. Linn White Drive, 1<sup>st</sup> Floor South

Chicago, Illinois 60605

(312) 741-3601

[bids@chicagoharbors.com](mailto:bids@chicagoharbors.com)

**Any questions and/or requests for clarifications must be submitted in writing to Westrec no later than December 20, 2022 at 1:00 p.m. C.S.T. Responses to questions will be posted December 22, 2022.**

**Responses Due: January 6, 2023 1:00 p.m. C.S.T.**

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## Summary

Dear Applicant,

Westrec SMI, Manager of the Chicago Park District's 10 harbors, is pleased to provide you with information pertaining to the availability of new commercial docking stalls for the 2023 boating season.

In 2018, Westrec installed several new fingers to B Dock in DuSable Harbor, creating several new 50-foot and 70-foot stalls. For the 2023 season, these new stalls will be provided utilities similar to the utilities existing in other DuSable stalls, including water and 50 Amp – 208-volt power. One 50-foot stall and one 70-foot stall are being made available for Dealer Commercial permittees.

All questions must be submitted in writing by December 20, 2022 at 1:00 pm. Questions may be emailed to [bids@chicagoharbors.com](mailto:bids@chicagoharbors.com). Please include the title and number of the NOA with all questions submitted.

If you are interested in the opportunity to operate in one of the available locations, then read carefully, complete the attached "Notice of Availability" application and submit it to Westrec SMI no later than 1:00 p.m. on January 6, 2023.

Applications must be submitted to Westrec SMI, 1521 S. Linn White Drive, 1<sup>st</sup> Floor South, Chicago, IL 60605.

After the application deadline, you will be contacted within twenty (30) days regarding the status of your application. The application review and selection process, including the criteria used in reviewing the applications are explained within this packet. For additional information please contact Westrec SMI at 312-741-3601 or email [bids@chicagoharbors.com](mailto:bids@chicagoharbors.com). Thank you for your interest.

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## General Conditions

Westrec SMI has identified two spaces for Dealer commercial boating activities in the DuSable Harbor. These are designated as:

1. B-02 (ISTB002) a 50-foot walk on stall
2. B-03 (ISTB003) a 70-foot walk on stall

Minimum bid for space B-02 is \$12,000.00 per season

Minimum bid for space B-03 is \$19,000.00 per season

You may bid on one or both spaces.

- Payment for 2023 season will be due as follows:
  - One-third due by April 15, 2023
  - One-third due by June 15, 2023
  - Balance due by August 15, 2023
- Payments for each subsequent season are due as follows:
  - One-third due by December 15<sup>th</sup> preceding the season
  - One-third due by February 15<sup>th</sup> preceding the season
  - Balance due by April 15<sup>th</sup> preceding the season
- Commercial docking activities are allowed from May 1<sup>st</sup> to October 31<sup>st</sup>.
- Applicant must comply with all CPD and harbor rules.
- Applicant must have a Chicago Park District Dealer Commercial Permit, including any applicable local, state or federal permits or licenses.
- Application for the Chicago Park District Dealer Commercial Permit may be found at <https://www.chicagoharbors.info/forms>
- Dealer Commercial Permit fee is not included in bid.
- One parking pass included with slip.
- Stalls are for purposes of dealer displaying boats for sale by dealer.
- Dealer must notify DuSable Marina Manager of boats to occupy dealer stalls.
- Stalls may not be utilized for non-dealer boats, for rent or otherwise sub-leased.
- If a dealer sells a boat during the harbor season:
  - The boat sold may remain in the dealer stall for the remainder of that harbor season only.
  - Dealer remains the permittee and remains responsible for ensuring compliance with CPD and harbor rules.
  - Purchaser of the boat is not entitled to parking cards, except those the dealer may loan to purchaser.
- Harbor reserves the right to utilize stalls for transient dockage or other purposes when stall is vacant.
- All spaces are provided in "as-is" condition.
- Awards and/or permits are non-transferable. If cancelling contract, 90 day notice is required.

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## DuSable Harbor

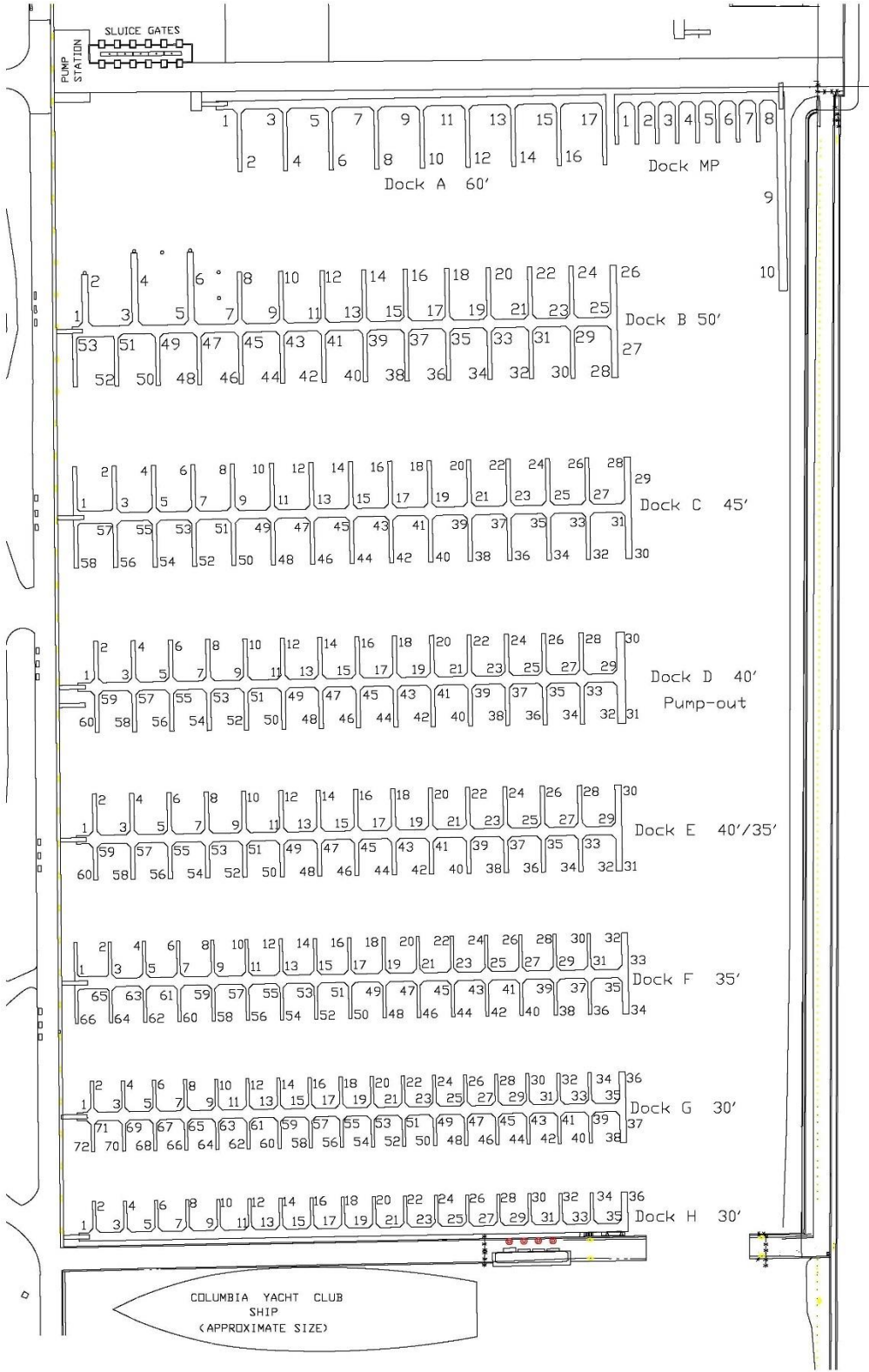


Figure 1-For reference only

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## Submittal

Please provide a submittal package including the documents listed below. Each submittal package must include:

1. A signed Bid Page (Page 6 of this Document)
2. A signed Signature Page (Page 7 of this document)
3. Description of Bidder including past experience, business plan, and any other information the bidder believes is relevant.

Each submittal package should be in a sealed envelope and must be received at the Westrec SMI Offices at 1521 S. Linn White Drive, 1<sup>st</sup> Floor South, Chicago, IL 60605 no later than 1:00 p.m. on January 6, 2023. Bidder is solely responsible for delivery by due date and time.

## Selection

The selection process will involve four steps.

1. A staff committee will review all submittals and determine submittals to advance to the semi-finals for interviews.
2. The Committee will interview the semi-finalists. The interviews will provide an opportunity for the parties to share detailed information about proposed information and the experience of the bidder.
3. The staff will review the preliminary proposals and recommend selected bidders to the Chicago Park District.
4. If approved by the Chicago Park District, the Chicago Harbors staff will enter into contracts with the selected bidders.

Selection will be based on the revenue to the Chicago Park District, bidder's business plan, experience and any other criteria determined to be applicable by the staff.

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## Bid Page

Applicant: \_\_\_\_\_  
(Print or Type Name of Company/Firm)

Name and Title: \_\_\_\_\_  
(Print or Type Name and Title of President or Authorized Office/Representative)

Signature: \_\_\_\_\_  
(Written Signature of President or Authorized Office/Representative)

### Bid Amounts (per season):

<u>Year</u>	<u>B-02 (50-foot stall)</u>	<u>B-03 (70-foot stall)</u>
2023	_____	_____
2024	_____	_____
2025	_____	_____
2026 (optional)	_____	_____
2027 (optional)	_____	_____
2028 (optional)	_____	_____

Additional Financial Offers: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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## Signature

If someone other than the President of the company signs, submit a copy of the company's by-laws, a resolution, or power of attorney demonstrating that person's authority to bind the company contractually.

I, (typed or printed name of person signing below), do solemnly swear (or affirm) that I have read and understood the contents of this application and to the best of my knowledge, information and belief, the facts and representations set forth in this application are true and correct and no material facts have been omitted.

**Criminal Code:** By signing this document, the applicant hereby certifies that they are not barred from submitting an application for this NOA as a result of engaging in or being convicted of: (a) bid-rigging in violation of Section 3; or (b) bid rotating in violation of Section 4, of the Illinois Criminal Code of 1971, as amended (720 ILCS, 5/33E-3 and 4), or any similar offenses of any state of the United States. An applicant who makes a false statement material to this certification commits a Class 3 felony.

**Debts, Debarment, and Suspension:** The applicant hereby certifies that they do not owe any debts to the City of Chicago or CPD. The applicant further certifies that they are neither debarred nor suspended from doing business with the CPD.

**Anti-Collusion:** The applicant hereby certifies the application was not made in the interest of or on behalf of any undisclosed person, partnership, company collusive or sham, and they have not been a party to any agreement or collusion among applicants or prospective applicants in restraint of freedom of competition by agreement to propose a fixed price, or otherwise, or to refrain from proposing, and has not, directly or indirectly, by agreement, communication or conference with anyone, attempted to induce action prejudicial to the interest of the CPD or of any applicant or anyone else interested in the proposed NOA.

**Tax Delinquencies:** The applicant hereby certifies that they will comply with all applicable conditions of Section 65 ILCS 5/11-42.1-1 of the Illinois Municipal Code and Illinois Department of Revenue 65 ILCS 5/11-UZ 1-1 (1992) concerning delinquent taxes and certifies that it is not delinquent on any such tax.

Applicant: \_\_\_\_\_  
(Print or Type Name of Company/Firm)

Name and Title: \_\_\_\_\_  
(Print or Type Name and Title of President or Authorized Office/Representative)

Signature: \_\_\_\_\_  
(Written Signature of President or Authorized Office/Representative)

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Telephone No: \_\_\_\_\_