

JOB TITLE: SKATE ASSISTANT I

JOB GROUPING: 9-443D

LOCATION: Chicago

JOB STATUS: Non-Exempt/Seasonal

DEPARTMENT: Ice Rinks

JOB SUMMARY

Under the supervision of Manager will monitor recreational skate session to insure rules and policies are being followed by participants on and off the ice.

DUTIES AND RESPONSIBILITIES

- Ensures customers skate in a safe manner.
- Assists in distributing skates to participants before sessions and cleaning and putting away the skates after sessions.
- Ensure skaters conform to all rink and safety rules.
- Sharpens skates, answers telephone and assists with skate rentals.
- Ensure that equipment is organized, maintained and stored safely and appropriately.
- Actively watch skaters in the session for any inappropriate behavior and actively monitors for those in need of physical assistance.
- Ensures proper procedures are followed.
- Notifies Manager immediately of situations beyond scope of ability to handle.
- May be required to perform other related duties as assigned.

QUALIFICATIONS

TRAINING AND EXPERIENCE:

Previous related work experience is preferred.

EDUCATION:

High School Diploma or equivalent, or evidence of current enrollment.

SKILLS AND ABILITIES

Candidate must be a proficient ice skater and have the ability to work in adverse weather. Candidate must be able to communicate with customers and respond in a prompt and courteous manner. Ability to work varied hours/days, including nights, weekends and holidays as required.

WAGE RATE PER APPENDIX B-3