

# NOTICE OF AVAILABILITY: N-1801 – ADDENDUM 1

## Question 1

- Q. Will announcement of harbor assignments occur before harbor transfers?
- A. Harbor transfers are a continuing process. However, we will attempt to notify all selected wall space bidders by March 9th.

## Question 2

- Q. Who will be evaluating the bids?
- A. A committee of Westrec management will evaluate the bids. Their recommendations will be submitted to the Chicago Park District for approval.

## Question 3

- Q. What about appeals?
- A. Appeals must be submitted in writing within 2 business days of the notification of awards. Appeals will be reviewed and submitted to the Chicago Park District.

## Question 4

- Q. How will bids be evaluated?
- A. The criteria for the evaluation of the bids will be the following:
- (1) revenue to be received by the Park District from the proposal (60%);
  - (2) the qualifications of the applicant, including the applicant's professional qualifications, skills, experience and financial ability (20%);
  - (3) the quality, including the creative or innovative nature, of the proposed services (10%);
  - (4) the willingness of the applicant to make a good faith effort to encourage the participation of Women Owned Business Enterprises and Minority Owned Business Enterprises in the commercial service operations (10%);
  - (5) the Chicago Park District may deny commercial services that would interfere with Park District recreational activities in the area or management of the Park District Harbor System and;
  - (6) any other factor that the Director of Revenue or his/her designee may deem relevant.

## Question 5

- Q. What is the longest-term length for proposals?
- A. The maximum anticipated term length is for 3 years with (2) – one-year options. If a proposal involves substantial capital investments (in excess of \$500,000), longer lengths will be considered. The actual term will be determined during the contract process.

## Question 6

- Q. Is May to October the only acceptable season length?
- A. We will accept longer season proposals for the R-01, river space.

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## Question 7

Q. What has to be submitted for improvements?

A. For most improvements, basic drawings and project descriptions will be accepted.

## Question 8

Q. Is financial information required?

A. Financial information will be required if the proposal includes any revenue sharing.

## Question 9

Q. What is space X-01?

A. X-01 refers to any proposed space in the Chicago Harbor system not specifically identified in the NOA.

## Question 10

Q. Why are the wall spots listed as 40 feet and not 50 feet as they previously were?

A. The wall spots are specified as 40 feet, but additional space is allotted between spaces to provide separation between spaces.

## Question 11

Q. Can we propose commercial activity on the south side of the harbor?

A. Yes, this can be proposed under the X-01 designation.

## Question 12

Q. Is five the absolute limit in bid spaces?

A. There is a limit of five charter wall spaces per bidder. However, charter wall bidders may bid for the charter wall spaces and other non- charter wall spaces.

## Question 13

Q. Is there an insurance requirement to bid?

A. There is no insurance requirement to bid, but all selected bidders must have a Chicago Park District Commercial Permit. Commercial permit requirements and applications can be found on the Chicago Harbors web page at <https://www.chicagoharbors.info/forms/>

## Question 14

Q. Why has the assignment of wall spaces changed?

A. Due to the continuing decline of moorings in Monroe Harbor, Westrec was asked by The Chicago Park District to develop a plan to increase utilization of Monroe Harbor. As a result, a comprehensive plan was developed to determine the best commercial spaces for Monroe as opposed to the previous ad-hoc arrangement.

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## Question 15

Q. What is the criteria for assignments for charter wall spaces?

A. In addition to the criteria listed in Question 4, we will also take into account the proposed use of the spaces and the contiguous assignment of spaces by bidder.

## Question 16

Q. Will the bids be made public?

A. TBD

## Question 17

Q. Can financial information be kept private?

A. If a bidder includes financial information they wish to be kept private, they must submit two copies of the bid, one with all information for the committee and Chicago Park District review and one with the financial information redacted for public viewing.

## Question 18

Q. Will you entertain proposals for more footage than listed in the NOA?

A. Yes

## Question 19

Q. Is the space assigned to the company or the boat?

A. The space is assigned to the company for use of company owned boats only.

## Question 20

Q. Can I sub-lease or rent out my space?

A. No.

## Question 21

Q. Are there utilities for the space behind Columbia Yacht Club (G-01)?

A. No utilities are provided. However, utilities are present at the pier and tenant may submit proposals to extend those utilities to the space.

## Question 22

Q. Are any utilities available for the Charter Wall Spaces?

A. No.

## Question 23

Q. Is seniority evaluated in the selection process?

A. No. Please see Question 4 and Question 15.

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### Question 24

Q. I would like to do pickup and drop-offs of charters spot G-12 (though it will be harbored in another harbor). Our pickups and drop-offs would usually be in the range of 5 minutes, similar to a water taxi schedule. Does this seem to be an acceptable purpose?

A. Yes

### Question 25

Q. Do you know the depth at the locations?

A. Depths vary based on lake levels and we cannot guarantee depths as all spaces are provided as-is.

### Question 26

Q. Is it possible to submit a request for any two adjacent spots for G3 through G11, since our vessel is larger than 40 feet?

A. Yes, you may bid for multiple slips.

### Question 27

Q. If we bid for a space, would you be open to allowing the harbor system to use this space when we are not there to generate revenue or for any other harbor personnel purposes?

A. We will consider all proposals.

### Question 28

Q. NOA-1801 mentions that there are 143 spots, but only 14 are listed?

A. This was a typo. Page 3, paragraph 1 should read 14 spaces.